

State of Hawaii  
Department of Human Services  
Benefit, Employment and Support Services Division  
Employment and Child Care Program Office

**Addendum 2**

**April 7, 2008**

**To**

**Request for Proposals**

**RFP No. HMS 903-08-11-S**

**“Parenting Skills and Resource Management Training”**

**March 3, 2008**

April 7, 2008

**ADDENDUM NO. 2**

To

**REQUEST FOR PROPOSALS  
“Parenting Skills and Resource Management Training”  
RFP No. HMS-903-08-11-S**

The Department of Human Services, Benefit, Employment and Support Services Division, Employment and Child Care Program Office is issuing this addendum to HMS-903-08-11-S, “Parenting Skills and Resource Management Training” for the purposes of:

☒ Responding to questions that arose at the orientation meeting of March 14, 2008 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.

☐ Amending the RFP.

☐ Final Revised Proposals

The proposal submittal deadline:

☐ is amended to <new date>.

☒ is not amended.

☐ for Final Revised Proposals is <date>.

Attached is (are):

☒ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.

☐ Amendments to the RFP.

☐ Details of the request for final revised proposals.

If you have any questions, contact:  
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Responses to Question Raised by Applicants  
For HMS-903-08-11-S, "Parenting Skills and Resource Management Training"

**1. What are the State's expectations regarding outcomes reporting for the Home Visitation piece?**

Response: It is anticipated that the provider in conjunction with the Department will develop the projected outcomes for Home Visitation piece. The provider will be expected to submit a quarterly outcomes report on all program components.

**2. Is there a quarterly report model?**

Response: Yes, The Department shall provide a quarterly report model at the time of contract execution. The report shall track both outputs and outcomes.

**3. Should the type of curriculum being used be evidence based and research validated?**

Response: Yes, the curriculum used should be evidence based and research validated.

**4. Is DHS open to alternative methods of delivering services for this project, for example something different than groups?**

Response: This solicitation is for a group format parenting skills program with a home visitation component that will address families in need of additional support on an individual basis.

**5. Can a provider win a portion of the contract to simply supply the curriculum? Or will the contract be awarded by geographical divisions such as by county only?**

Response: No, this solicitation is not seeking curriculum only but rather a provider that can also deliver the services. Per Addendum No. 1, "A single contract may be awarded for a proposal that demonstrates the ability to provide a comprehensive and efficient Parenting Skills and Resource Management Training services in at least 19 community sites statewide. Conversely, multiple contracts may be awarded to each individual proposal that demonstrates a more efficient and comprehensive Parenting Skills and Resource Management Training service that would be provided in their own respective island or county (as in the case of Maui County). Awards will be dispersed per island or county (Maui County) in the following manner:

Kauai	\$75,000.00
Maui County	\$75,000.00
East Hawaii	\$100,000.00

West Hawaii	\$100,000.00
Oahu	\$150,000.00

6. **If another organization wins the contract can they purchase the curriculum from anyone else or must they have their own curriculum in house in order to win the contract?**

Response: It is not necessary for an organization to have developed its own curriculum in order to be considered for award. It may purchase an evidence based curriculum for use in service delivery.